CAPABILITIES:

- Teaching able to give instructions and lessons enabling others to learn via explanation, demonstration and monitored practice.
- Presenting proficient in preparation and delivery of multi-media briefings to diverse audiences.
- Working with others skilled at encouraging others and developing rapport. An experienced team builder, bringing enthusiasm and energy into group efforts.
- Highly skilled in personal and business computing encompassing both hardware and software with emphasis in Desktop Publishing, Website Construction, Microsoft Office Professional (Word, Excel, Outlook, and Powerpoint), Microsoft Publisher, Visio Standard, Adobe Photoshop, Internet use, and numerous other software applications.

ACCOMPLISHMENTS:

- Participant in project STAMM (Systematic Teaching in Measuring and Mathematics) as a test developer, 1984
- Social Circle High School Teacher of the Year, 1990
- Social Circle City Schools system Teacher of the Year, 1990
- Trained students in the Construction Technology field to achieve 1st place in state competition and rank in a top three position at the National VICA Skill Olympics, 1988, Wichita, Kansas and 1989, Tulsa, Oklahoma
- Married 40 years and a proud father of our 33 year-old son.
- Completed the NOCTI (National Occupational Competency Testing Instrument) achieving a score of 99 on the performance section and 90.4 on the written which encompasses skills tested in carpentry, masonry, electrical wiring, and plumbing.
- Junior Class advisor and prom organizer for Social Circle High School, 1984 to 1989.
- Member of TIEGA (Trade and Industrial Educators of Georgia), 1988.
- Served on the State Curriculum Development Committee in association with AGC (Associated General Contractors) for the Construction Trades state curriculum.
- Conducted curriculum workshop at the State GVA (Georgia Vocational Association) conference, 1990.
- Professional member of the Vocational Industrial Clubs of America, 1981-1997.
- Served on the Social Circle High School Leadership Team for 3 years.
- Served on the Teacher of the Year committee, Social Circle High School, 1991 to 1994.
- Attendance Technology Conference for AVA (American Vocational Association) in Denver, Colorado, December 1995.
- Recruiter of new employees for the Clarke County School District Personnel Department.
- Served on the Technology Committee for the Clarke County School District.
- Designed, developed and implemented a comprehensive building safety inspection instrument for school facilities, 1996 utilizing Microsoft Publisher and Visio Standard.
- Designed and developed an electronic work order system for the Clarke County School District, which simplified the process for all personnel, and made a more accurate and efficient account of all work completed by Plant Services.

- Served on State Board of Education Facilities Five Year Plan Evaluation committee, December 2003.
- Designed and launched eighty-plus websites.

WORK HISTORY:

- BizAthens.com Internet Services, Owner/Designer, October 2001 to present.
- Clarke County School District, Athens, Georgia. Director of Purchasing and Plant Services, October 8, 1999 to June 30, 2011. Retired.
- Clarke County School District, Athens, Georgia. Interim Director of Purchasing and Plant Services, April 6, 1999 to October 8, 1999.
- Clarke County School District, Athens, Georgia. Energy and Safety Manager and assisting Director of Plant Services supervising four departments, July 1998 to April 1999.
- Clarke County School District, Athens, Georgia. Energy and Safety Manager, February 1997 to July 1998.
- Social Circle High School, Social Circle, Georgia. Instructor: Construction Technology, Communication Technology, Drafting, Woodworking, Substitute Bus Driver, and Diversified Cooperative Training, Vocational Industrial Clubs of America Advisor, August 1984 to February 1997.
- Social Circle High School, Social Circle, Georgia. JTPA summer program, Instructor, 1985.
- Cedar Shoals High School, Athens, Georgia. Construction Technology Instructor, Vocational Industrial Clubs of America Advisor, August 1980 to August 1984.
- Cedar Shoals High School, Athens, Georgia. JTPA summer program, Instructor 1983.
- Custom Maintenance, Athens, Georgia. Owner, 1979 to 1984.
- Cedar Shoals High School, Athens, Georgia. Maintenance Supervisor and Custodial Staff Supervisor, 1975 to 1980.
- Grounds Maintenance, Clarke County School District, 1974.
- Grounds Maintenance and Custodial, Athens Area Technical School, 1972 to 1973.

EDUCATION:

University of Georgia

Athens, GA

Two years of Trade and Industrial Education degree curriculum coursework

1980 to present

Athens Area Vocational Technical School

Athens, GA

1974

Residential Wiring, Farm Wiring, National Electrical Code Part I, and Basic Electricity

Athens Area Vocational Technical School

Athens. GA.

National Electrical Code Part II, Commercial Wiring and Blueprint Reading, Electrical Construction Maintenance
1975

Athens Area Vocational Technical School

Athens, GA

1 quarter Public Speaking

1973

Athens Area Vocational Technical School

Basic Drafting I and III

Athens, GA 1978 and 1979

School of Life Experiences Athens, GA Life Experience 1973 to Present Clarke Central High School Athens, GA Grades 11&12 High School 1971-1973 **Northside High School** Warner Robbins, GA High School Grades 9&10 1969-1971 Clarke Junior High School Athens, GA 1967-1969 Junior High School Grades 7&8 **Chase Street Elementary School** Athens, GA Elementary School Grades 5&6 1965-1967 **Gorenflo Elementary School** Biloxi, MS Elementary School Grades 3&4 1963-1965 Popp's Ferry Elementary School Biloxi, MS 1962-1963 Elementary School Grade 2 **Wiesbaden AFB Elementary School** Wiesbaden, Germany

Athens, GA

1961-1962

1960-1961

Ramsgate/Kent, England

1973

Athens Area Vocational Technical School

1 quarter Accounting I

Elementary School

Ramsgate Primary School

Elementary School Grade 1

Grade 2